



## Form for submission of Proposals for Consideration to be presented at the 20<sup>th</sup> International Inner Wheel Convention, 11-14 May 2027, Manila, Philippines

Each Proposal is to be submitted on a separate FORM.

Please type into the boxes provided. They expand as it fills up. (Or, print, fill by hand, scan and send. Add extra sheets if needed.)

Click and read the [GUIDE](#) before filling this Form.

This Form is to be received by **11 November 2025** at International Inner Wheel Headquarters (Email: [admin@internationalinnerwheel.org](mailto:admin@internationalinnerwheel.org)).

### PROPOSED BY:

☐ Club or ☐ District or ☐ National Governing Body

Club Name		Country	
District Number		Non-Districted Club	<input type="checkbox"/> Yes
National Governing Body Name			

### SECONDED BY:

☐ Club or ☐ District or ☐ National Governing Body

Club Name		Country	
District Number		Non-Districted Club	<input type="checkbox"/> Yes
National Governing Body Name			

### REFERENCE of the PROPOSAL

Page number	
Main heading	
Sub-heading (if needed)	
Clause number	

### PROPOSAL:

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### MOTIVATION: (NOT more than 120 words.)

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### PRESENTATION at the meeting of the DISTRICT COMMITTEE (for proposals by Clubs with Districts).

Date of meeting [dd/mm/yyyy]	
Relevant page of minutes to be attached	<input type="checkbox"/> Acknowledge

Signed below by an **Executive Officer** of the **Club, District** or **National Governing Body** which is making this Proposal.

Signature	
Last name	
Given name	
Position	

## GUIDE TO SUBMISSION OF PROPOSALS

1. **THIS FORM IS TO BE RECEIVED** by **11 November 2025** at International Inner Wheel Headquarters (Email: [admin@internationalinnerwheel.org](mailto:admin@internationalinnerwheel.org)).
2. **REFERENCE OF THE PROPOSAL.** An example for your understanding, please see below.

— CONSTITUTION 2024 —

**INTERNATIONAL CONVENTION**

**VOTING DELEGATES**

1. Each country sending Voting Delegates to the Convention shall be responsible for its own financial arrangements for those delegates.

a) Each Club, each District Committee and each National Governing Body is entitled to send 1 Voting Delegate and to appoint a deputy in the event of a vacancy.

b) Each International Inner Wheel Officer, each Board Director, each National Representative and each Past President of International Inner Wheel is to be a Voting Delegate.

— 24 —

Main heading

Sub-heading

Clause number

Page number

Page number	24
Main heading	International Convention
Sub-heading (if needed)	Voting Delegates
Clause number	1 a

3. **PRESENTATION at the meeting of the DISTRICT COMMITTEE.**  
This does not necessarily imply the District has to approve it but means they are aware of it being submitted. A copy of the relevant page in the Minutes of the District Committee meeting is to be attached as evidence.
4. **CHANGES TO THE CONSTITUTION.**  
**In the event of a dispute, the Chairman of the Constitution Committee will make the final decision.**  
Extract of the Constitution and Handbook 2024 (Reformatted), pages 28-29.

— CONSTITUTION 2024 —

**CHANGES TO THE CONSTITUTION**

1. The International Governing Body, National Governing Bodies, District Committees, and Clubs, may submit proposals to change the Constitution of International Inner Wheel by the required date.
  - a) Clubs can only submit proposals to change the Constitution after they have been presented to their District Committee for administrative checking and suitability of wording.
  - b) Non-Districted Clubs should submit Proposals to International Inner Wheel for administrative checking and for suitability of wording.
2. Any proposal to change the Constitution shall be received at International Inner Wheel Headquarters not later than 18 months prior to the Convention.
  - a) Such proposals MUST include a seconder.
  - b) The proposer cannot second the proposal.
  - c) Proposals from the Governing Body of International Inner Wheel, which are made on behalf of all members, do not require a separate seconder as they must be approved by the Governing Body before presentation.
3. Amendments to these proposals shall be received at International Inner Wheel Headquarters not later than 6 months prior to the Convention.
4. The International Inner Wheel Constitution Committee will notify and explain to the National Representative, Districts Chairmen and Clubs Presidents from the concerned countries, by writing or e-mail, the reasons for rejected Proposals, Amendments and General Motions sent to improve or change the Constitution.



5. **CONSTITUTION & HANDBOOK 2024 (REFORMATTED).**

At the 19th International Inner Wheel Convention 2024 in Manchester, General Motion A was passed by a substantial majority, confirming the need to begin modernising both the language and content of the Constitution and Handbook throughout the 2024-2025 period. The Committee assigned to this important task has completed the process. **The Constitution and Handbook 2024 (Reformatted) is now available on the International Inner Wheel website (For Members). This version is the official document and should be used as the reference when submitting any proposals to amend the Constitution.**

6. **A SMALL PROPOSED CHANGE COULD HAVE WIDER CONSEQUENCES.**

It is important to examine the Constitution fully to ascertain if a proposal has a bearing on any further aspects of the Constitution. If this is not carried out carefully, and any further references or changes are not included into the proposal, it will result in the proposal being rejected. If a proposal is rejected, the reason for it will be sent to the proposer for further attention. If two or more proposals contain the same subject matter, the proposers will be notified.

7. **MAXIMISING CONVENTION EFFICIENCY.**

During previous Conventions, members expressed a desire for more time to be dedicated to training and workshops. To achieve this goal, it would be beneficial to minimise the inclusion of minor administrative changes as Proposals. These changes can be addressed during the updating of the Constitution and Handbook, allowing members to focus on more meaningful discussions during the Convention.